

**International Center for Research on Women**  
**VACANCY ANNOUNCEMENT**  
**Director, Population and Reproductive Health**  
**Washington, DC**

The International Center for Research on Women (ICRW) is an organization comprised of international development professionals – researchers, policy specialists and program managers committed to the creation and sharing of the needed tools, approaches and techniques that will serve as catalysts for change for women worldwide. Due to strategic growth, ICRW currently seeks a Director, Population and Reproductive Health.

The Director, Population and Reproductive Health will serve as ICRW's Portfolio Manager for the **Population and Reproductive Health portfolio**, acting as principal technical lead, fundraiser and spokesperson on this defined thematic area of work. The incumbent will build and manage a coherent and cogent portfolio of work, assuring appropriate breadth and depth of scope, inter-disciplinary dimensions when appropriate, and quality on all aspects of the work, e.g. research design, deliverables. S/he will provide timely and relevant technical support and strategic advice to a range of clients, i.e., ICRW staff, donors, partners, governments and so on. As Portfolio Manager, the Director will develop and execute a business development strategy for the portfolio, assuring a well managed pipeline and diversified funding base. Travel of approximately 25% will be required.

**Education:** Ph.D. in Demography or a related discipline (e.g., Sociology, Public Health, etc.).

**Experience:** Minimum ten (10) years of post-doctoral experience conducting research in developing countries with the demonstrated ability to translate research findings into policy and/or programming in targeted countries. Demonstrated leadership, managerial and mentoring capabilities Proven track record of securing funding from a diverse donor base.

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**Skills:** Recognized by the development community as an expert in the areas of population and reproductive health.

A dynamic leader who can create a shared vision for the portfolio and its role in advancing the institution's vision and mission.

Demonstrated ability to translate research experience into pragmatic action is essential. Must be a persuasive communicator, in both writing and oral presentations, with strong networking and negotiation skills. Should have credible publication record in peer-reviewed journals.

Must possess a strong, strategic sense for business development, including strong networking and negotiation skills in order to identify potential donors and communicate viability of project concepts to those donors.

Demonstrated successful project and people management skills along with maturity, diplomacy, and independence to work effectively with in-country partners, donors, and project staff.

Demonstrated strategic thinking skills and proficiency in organizational outreach goals by increasing its visibility in local, regional, national and international arenas with political leaders, policy-makers, donors and implementers of development programs;

**Principal Responsibilities and Tasks:**

- Develops the Population and Reproductive Health technical area. Works with relevant staff and stakeholders to create a vision for a coherent program.
- Provides support for research conceptualization, design and implementation.
- Evolves a strategy for the portfolio, including substantial priorities and fundraising focus.
- Explores cross-portfolio opportunities (e.g., staffing, business development, product development, dissemination events, publications, etc.) and articulates portfolio's relationship to ICRW's overarching theory of change.
- Ensures quality implementation of the portfolio's research, programs, and advocacy, and monitors and reports regularly against ICRW's process and impact indicators.

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- Ensures that research findings that cater to the relevant audience are translated into products or strategic advice.
- Leads execution of portfolio's fundraising strategy; manages the portfolio's pipeline, ensuring donor diversification, a sustainable mix of short and long-term grants & contracts, and planned transitions when and as necessary.
- Responsible for serving as a "technical coach", mentoring staff in the portfolio manager's area of expertise, including maintaining staff capability in those technical areas for which he/she is responsible. Provides timely and constructive feedback to staff on project products & other deliverables.
- Maintains professional recognition outside of ICRW through participation in professional conferences, technical meetings and working groups, Hill briefings, resource for the press. Serves as a spokesperson and global contributor on relevant technical and policy issues

Interested candidates should submit a letter of interest summarizing their background and interest in the field of population and reproductive health, curriculum vitae, and two writing samples to [jobs@icrw.org](mailto:jobs@icrw.org) with "**Director, Population and Reproductive Health**" in the subject line. Screening of applicants will continue until the position is filled.

ICRW is an equal opportunity employer, M/F/D/V